

Bay Shore Union Free School District
Bay Shore, NY 11706

Directions for Requesting a Transcript

You may request a transcript for their child if the student has not graduated and is under the age of 18.

**As graduated or is over age 18, e/s e
are used for information and a handwritten
request is required in these cases for .**

To make the request, you can:

Write to: **records@bayside.org**

or

Call: 631-968-1182

or

Attendance Dept.

or

Use the attached transcript request form.
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There is no charge for this service.

LOUIS A. BALSAMO
DIRECTOR OF GUIDANCE, K-12

TRANSCRIPT REQUEST FORM TO BE FILLED IN BY APPLICANT
(Please print all information.)

Year	Year
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